

Library Board of Trustees  
Shrewsbury Public Library  
March 22, 2005

Chairman George Strom called the March 22<sup>nd</sup> meeting of the Shrewsbury Public Library Board of Library Trustees to order at 7:10pm

Trustees Present: Joan Barry  
Alice Canty  
Barbara Carpenter  
Carol Cullen  
Carl Larson  
Kevin McKenna  
Rosemary Rennie  
Fran Whitney

Ellen Dolan, Library director attended

Guest Mr. Samara of the Historic District Commission

Mr. Samara, present at the request of the Chair, was asked if he felt he would be able to be of assistance to the Board in finding grants at the Federal and State level that would be of help in the restoration and construction project. He responded that he would be happy to help, but did not know of anything that would be of use to the Board. He felt that a sub-committee should be set up to study the possibilities. He invited the Board to attend the next meeting of the Historic district commission (April 21<sup>st</sup> at 7:00pm) to make a presentation on the building Project.

Approval of Minutes: Postponed to next meeting

Approval of Library Director's Report: Postponed to next meeting

Old Business:

Update of town Manager's Budget Revision 2- Ellen presented the Town Managers Budget and a budget that she had worked on to accomplish the same bottom line. After a discussion of the Budgets Ellen suggested that the Board study each and come back at the next meeting or a special meeting if that was deemed necessary to vote on our preference.

Communication from town Manager/allowed Activity on Ballot Questions- Ellen gave each of the Board members the information from the State regarding what can and cannot be done on this issue.

Building Project Planning:

Building Design Budget Update/Beacon Invoice- the Board has been informed that the expenditures proposed to come from the Cutting Trust could not. Ellen the Chair and the Town Treasurer have presented a listing of the accounts that will be used for the Building Project.

Selectmen's Presentation: All felt the presentation had gone very well. Ellen, the Architects, and the Chair all did a good job in presenting. The questions asked by the Selectmen gave us more ideas to pursue in planning for our next presentations.

Town Meeting Article update: Ellen reported that the Library items would be article 23 on the warrant.

Focus for fundraising: Ellen suggested that there be a specific focus of what the money raised during Fundraising would be spent on.

PR Committee: Ellen reported who has agreed to serve of the committee and what they are doing at this time.

### New Business

Building and Grounds: Ellen reported that she had closed the Library at 1:00pm on Saturday 3/12 due to snow conditions. She reported complaints from users regarding the condition of the parking lot. She has since spoken with John Knipe and has numbers to call in the event of another problem.

Door repair to children's room: this money was cut from the budget. Ellen wanted the Board to know that at some time in the near future she may have to ask the Board to expend Trust money to repair the door if the problem gets worse.

Recommendation for remote book drop: Ellen is looking into using the Outreach Van to service a remote book drop somewhere in the Town Hall/Senior Center area.

Completion of window replacement in top floor Howe Bldg. The replacement windows are in. The workmanship of the windows is excellent.

Quilt Rack update: Ellen is waiting to get a final quote for this work.

Gifts and Grants: Ellen reported that she went to a meeting of the rotary Club to accept the pass for the Worcester Art Museum that they have donated. LSTA applications for digitization of the photos and information of the 1953 tornado in Shrewsbury and for "Discovery Kits" for teacher use. The results of both grants will be known in the late summer or early fall.

### Personal

Notice of retirement: Ellen reported that Leona McDonald had notified her that she would be retiring as of June 1<sup>st</sup>. Ellen asked to be able to advertise for the position.

Health Insurance: Ellen reported that the town Manager is working with Western Suburban Health to get the best possible health insurance plan for the town.

Programs & Services: Outreach continues to expand. Ellen is meeting with Nancy Colby and Deb Mayo to look into ways to expand the services more.

Miscellaneous:

Town Website usage: Ellen reported that the Library website is the most used website.

Friends of CMRLS dinner: Ellen reported on an invitation to the Friends Dinner on Friday, May 13<sup>th</sup>.

Patron objection to specific library item: Ellen gave the Board a copy of a complaint that had been received regarding a specific library item. After discussion it was decided to maintain the item in the collection since it met our collection development guidelines.

Motion to adjourn- Carol Cullen  
Second- Kevin McKenna  
All in favor

Meeting adjourned at 8:40pm  
Submitted by Barbara Carpenter

